

CTMS Adverse Events Reporting SIG Teleconference Meeting Minutes

Meeting Date	Wednesday, September 17, 2004 3:00 – 4:00 PM EDT																																				
Attendees:	<p>Working group coordinator: Scott Finley (Booz Allen Hamilton) Harshawardhan Bal (Booz Allen Hamilton)</p> <p>Participants:</p> <table><tr><th>Name</th><th>Email</th><th>Center</th></tr><tr><td>Joyce Niland (SIG lead)</td><td>jniland@coh.org</td><td>City of Hope</td></tr><tr><td>Amy Cox</td><td>acox@coh.org</td><td>City of Hope</td></tr><tr><td>Andrea Hwang</td><td>ychwang@uci.edu</td><td>UC Irvine</td></tr><tr><td>Bob Morrell</td><td>bmorrell@wfubmc.edu</td><td>Wake Forest</td></tr><tr><td>Diane Paul</td><td>funnylady93@earthlink.net</td><td>CARRA</td></tr><tr><td>Erin Iturriaga</td><td>iturriae@mail.nih.gov</td><td>DCP</td></tr><tr><td>Hemant Shah</td><td>hshah@coh.org</td><td>City of Hope</td></tr><tr><td>Jennifer Neat</td><td>JNeat@coh.org</td><td>City of Hope</td></tr><tr><td>John Speakman</td><td>speakman@biost.mskcc.org</td><td>Sloan-Kettering</td></tr><tr><td>Rhoda Arzoomanian</td><td>rza@medicine.wisc.edu</td><td>Wisconsin</td></tr><tr><td>Linda Parreco</td><td>parrecol@mail.nih.gov</td><td>DCP</td></tr></table>	Name	Email	Center	Joyce Niland (SIG lead)	jniland@coh.org	City of Hope	Amy Cox	acox@coh.org	City of Hope	Andrea Hwang	ychwang@uci.edu	UC Irvine	Bob Morrell	bmorrell@wfubmc.edu	Wake Forest	Diane Paul	funnylady93@earthlink.net	CARRA	Erin Iturriaga	iturriae@mail.nih.gov	DCP	Hemant Shah	hshah@coh.org	City of Hope	Jennifer Neat	JNeat@coh.org	City of Hope	John Speakman	speakman@biost.mskcc.org	Sloan-Kettering	Rhoda Arzoomanian	rza@medicine.wisc.edu	Wisconsin	Linda Parreco	parrecol@mail.nih.gov	DCP
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Agenda	<p>I. Review of Minutes: September 3, 2004</p> <p>II. Updated Proposed AE System High Level Diagram Review (Amy Cox – COH)</p> <p>III. Review of DCP AE Process Diagram (Amy Cox – COH) CTEP and CDUS flow processes have been added to the current AE Process Diagram, which was reviewed at the face-to-face meeting</p> <p>IV. CaBIG AE, CTMS-CDUS Survey Summary Review: Updated Results (Dr. Niland and Amy Cox – COH)</p> <p>V. Reminder: CaBIG CTMS Quarterly In-Person Meeting Location: City of Hope National Medical Center, Duarte, CA Dates: November 16 – 17, 2004 Agenda Items?</p> <p>VI. Future Plans</p>																																				

Action items:

Incorporate flow processed from CTEP and review optimal idealized workflow for harmonized unified AE reporting module

Suggest face-to-face meeting format/agenda items